



APPLY NOW

## Research Associate

Available Positions

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## Research Associate

Are you a social scientist at heart? This opportunity will enable you to practice and improve your social research and evaluation capabilities, working with international experts in a dynamic and fast growing technology company. If you are someone with a natural curiosity and a desire to understand how and why people act, then you should apply!

This role allows you to work on global research projects with academic and non-academic stakeholders, using a range of methodological innovations underpinned by our proprietary technology. As part of our team, you will help to enhance knowledge and practice through delivering rapid and robust insights. You should be curious, proactive, enthusiastic and willing to learn and expand your capacity as a world class social scientist!

### The Research Team

Our research team will engage in highly varied research and evaluation projects, from qualitative research to fully automated quantitative research solutions running across multiple institutions. Clients include governmental and nonprofit institutions including museums & galleries, zoos & aquariums, professional associations, universities, and theme parks. Your work will contribute to knowledge in audience evaluation, conservation and biodiversity insights, and high quality services and experience research through innovative and technology-enhanced research methods.

You will form a cross-functional team including Business Analysts, Project Managers, Communications Team, Graphic Designers and System Architects. You should have “people skills” and be comfortable with both rational analysis and creative problem solving. Having a decent knowledge, interest and awareness of modern internet and mobile technologies will help!

### Applications

We encourage current university students and recent graduates, as well as more experienced applicants, to apply for this role. In your cover letter, please include an example of research work you have done, including publications, a past thesis, case studies or literature review.

## DUTIES & SKILLS

### Research Assistant (Entry-Level)

- Help implement or evaluate:
  - New or on-going projects using qualitative or quantitative data collection and analysis techniques.
- Provide support by producing, contributing, or preparing:

- Brief literature reviews and data gathering in a fast-paced research environment.
- Support projects involving research and analysis tasks and fieldwork reports in collaboration with other members of the research team.
- Drafts for verbal and written client interim updates for live projects and responses to fieldwork issues and client queries.
- Draft for internal progress reporting as needed.
- With support from senior team members, help develop:
  - Research outputs in concert with other members of the research team.
  - Smooth delivery of multiple research projects that involve tight deadlines.
  - Draft materials for international research grant and evaluation proposals.
  - Draft presentation materials for research proposals and results to clients to be delivered in person.
  - Draft programmes of research, impact and engagement.

### **Research Associate (Experienced)**

- In addition to above, ability or comfort contributing to:
  - Briefing, guiding and mentoring members of the research team as required.
  - Effective communications with both clients and relevant team members within Qualia Analytics.
  - Development of research capacity for delivering very high quality research outputs for government, third sector and cultural sector clients.
  - Face-to-face training courses and workshops on qualitative research methods and other topics within your experience and expertise.
  - Presentations for research proposals and results to clients to be delivered in person.
  - Presentations on projects and methods to academic and non-academic audiences at conferences, invited presentations, workshops and other events.
  - International research grant and evaluation proposals with support from other senior team members.
  - Academic and journal-quality publications able to pass peer-review.
  - Smooth delivery on time and on budget of multiple projects within tight deadlines.

## **REQUIRED CAPABILITIES**

- Ability to edit and create written content that can both inform and persuade an audience.
  - Attention to detail and accuracy in work.
  - Project a good image for our business.
  - Knowledge of marketing techniques.
- Organization and planning, capacity to prioritise work appropriately.
  - Ability to work on different projects over a short period of time and shifting workloads.
  - Ability to work independently and coordinate activities as a team.
- Excellent verbal and written communication skills.
  - Fluency in English and ability to write at a professional level in English.

## **EDUCATION: REQUIRED & DESIRED**

### **Required**

Bachelor's degree in social science discipline (or currently studying).

- 16-20 degree result (PT)
- 3.25 or above (USA)
- 2:1 or above (UK)

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### **Desired**

Master's or PhD degree in a social science discipline with high grades (or currently studying for one of these degrees with good results).

## HOURS & COMPENSATION

### Compensation

Starting compensation offer will depend on experience, education and your particular set of specialisms. Qualia Analytics is a growing company and advancement can be expected depending on performance.

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### Hours

Expected hours are at least 10 and up to 40 hours per week, though your precise schedule can be flexible. Within this range, flexibility will depend on the scope of work you can performance, level of performance and your own motivation and initiative.

## LOCATION

This position is a remote 'tele-working' position. You will choose your own location to work from because there is no requirement that you work from an office. However, you will need reliable computer and internet access.

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Social Media

